



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS

Directions to applicants: Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. Please take note that communication will only be limited to short-listed candidates. The department reserves the right not to appoint.

NOTE: • All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment. All short listed candidates will be subjected to screening and security vetting to determine their suitability for employment, as well as qualification verification. Successful candidates will be expected to enter into a performance agreement.

CLOSING DATE: 12 FEBRUARY 2016 at 16:00

ENVIRONMENTAL AFFAIRS BRANCH

POST: CHIEF DIRECTOR: BIODIVERSITY MANAGEMENT AND CONSERVATION

REFERENCE NO: DETEA 01/01/16

SALARY: An all-inclusive salary package of **R1 042 500 p.a (Salary level 14)**. The total package includes 70% basic salary, a state contribution to the Government Employee Pension Fund and flexible portion that may be structured in terms of the applicable guidelines.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: •An appropriate Bachelor's Degree/ Diploma in Environmental Management/ Natural Sciences/ Conservation or equivalent qualifications. •Extensive experience in development of strategies for protected areas expansion. •A good knowledge of appropriate legislation governing Biodiversity and Protected Areas at National, Provincial and Local level. •Computer literacy. •A valid driver's license.

PROFICIENCY: •Excellent writing and presentation skills. •Project management skills. •Analytical and reporting skills. Leading, Planning and Organizing skills.

DUTIES: •Promote equitable and sustainable resources to contribute to economic development. Implement mechanism for protection and management of ecologically viable areas. •Ensure protection of species and ecosystems. •Ensure sustainable use of indigenous biological and bioprospecting. •Effectively mitigate the sustainable management of biodiversity and natural resources. •Manage biodiversity through permitting systems. •Manage problem animals in the province. •Manage financial and human resources in the chief directorate.

ENQUIRIES: Mr. T Moremi, Tel. No: 051 400 9410

CORPORATE SERVICES CHIEF DIRECTORATE

POST: CHIEF DIRECTOR: CORPORATE SERVICES

REFERENCE NO: DESTEA 02/01/16

SALARY: An all-inclusive salary package of **R1 042 500 p.a (Salary level 14)**. The total package includes 75 or 70% basic salary, a state contribution to the Government Employee Pension Fund and flexible portion that may be structured in terms of the applicable guidelines.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: •An appropriate Bachelor's Degree/ Diploma in Public Management / Human Resources Management or equivalent qualifications. • Extensive experience in human resource management environment. •Knowledge of the relevant prescripts and legal frameworks in the Public Service. •Computer literacy. •A valid driver's license

PROFICIENCY: •Excellent writing and presentation skills. •Project management skills. •Analytical and reporting skills. •Leading, Planning and Organizing skills.

DUTIES: • Ensure appropriate and timely recruitment processes, administering of condition of services and monitoring adherence to relevant HR prescripts. •Ensure the development, optimal performance and wellbeing of all employees. : •Ensure labour peace in the organization. •Ensure a supportive work environment that will improve wellness in the workplace. •Management of resources of the chief directorate, i.e, human, asset and financial resources.

ENQUIRIES: Mr. M Nndaduleni, Tel. No: 051-400 4914/4913

ENVIRONMENTAL MANAGEMENT CHIEF DIRECTORATE

POST: DIRECTOR: ENVIRONMENTAL QUALITY MANAGEMENT

REFERENCE NO: DESTEA 03/01/16

SALARY: An all-inclusive salary package of **R 864 177 p.a (Salary level 13)**. The total package includes 75 or 70% basic salary, a state contribution to the Government Employee Pension Fund and flexible portion that may be structured in terms of the applicable guidelines.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: •An appropriate three year Degree/Diploma in Environmental Management / Natural Science or equivalent qualifications. •Relevant experience in similar environment. •Knowledge of relevant government legislation governing quality management. •Computer literacy. •A valid driver's license.

DUTIES: •Ensure effective environmental impact management. • Ensure compliance with environmental legislation. Improve air quality through implement of air quality legislation and policies. •Prevent pollution and ensure waste management policies and legislation are implemented. Management of resources of the Directorate, i.e, human, asset and financial resources.

ENQUIRIES: Ms. N Nkoe, Tel. No: 051 400 4917/18

ECONOMIC DEVELOPMENT BRANCH.

POST: DEPUTY DIRECTOR: SMALL BUSINESS SUPPORT PROGRAMME

REFERENCE NO: DESTEA 04/01/16

SALARY: An all-inclusive salary package of **R 569 538 p.a (Salary level 11)**. The total package includes 75 or 70% basic salary, a state contribution to the Government Employee Pension Fund and flexible portion that may be structured in terms of the applicable guidelines.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: • An appropriate Bachelor's Degree/Diploma in Economics/Business Administration or equivalent qualifications. • Relevant experience in economic development. • Knowledge of the relevant prescripts and legal framework in the Public Service. • Computer literacy. •A valid driver's license.

DUTIES: • Manage, coordinate and facilitate the implementation of small business support programmes by; developing the plan and management thereof, monitor and evaluate the progress of the Small Business Programmes, provide the progress reports, conduct research and site visits. Support appropriate environment for small business; that include ensuring advisory services on appropriate business models, ensure advisory services on suitable operational models. • Develop departmental Small Business policies, which include, reviewing departmental Small Business policies, gather information relevant to the policy development, draft policies and circulate for inputs. •Engage in the build-upwards and downwards-stream in small business value chains; that include, organizing stakeholder in the relevant small business value chain. • Management of resources of the sub-directorate, i.e, human, asset and financial resources.

ENQUIRIES: Mr. M Sehularo, Tel. No: 051 400 9623

APPLICATIONS: Quoting the reference number, applications must be forwarded to the Head of Department: Economic, Small Business Development, Tourism and Environmental Affairs, Private Bag X20801, Bloemfontein, 9300 or delivered by Hand to Ms. K Molusi/ Ms. M.A. Parkies in Room 105, 1ST floor North Wing, Agriculture Building, 98 Zastron Street, Bloemfontein.

CLOSING DATE: 12 FEBRUARY 2016 at 16:00